M. G. Vidyamandir's
Arts and Commerce College
Yeola, Tal- Yeola Dist- Nashik (MS)

Website
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ANNUAL QUALITY ASSURANCE REPORT

2017-18

SUBMITTED TO
NATIONAL ASSESSMENT AND ACCREDITATION
COUNCIL (NAAC)
BANGLORE – 560072

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A
AQAR for the Year July 1 2017 to June 30 2018

1. Details of the Institution

1.1 Name of the Institution

> MGV'S ARTS AND COMMERCE COLLEGE, YEOLA,

1.2 Address Line 1

> VINCHUR ROAD

Address Line 2

> -

City/Town

> YEOLA

State

> MAHARASHTRA

Pin Code

> 423401

Institution e-mail address

> jrcollyeola@gmail.com
>
> bvgame@rediffmail.com

Contact Nos.

> 02559-266269, 265610

Name of the Head of the Institution:

> Dr. BHAUSAHEB VITTHALRAO GAME

Tel. No. with STD Code:

> 02559-266269, 265610

Mobile:

> 9011027605

Name of the IQAC Co-ordinator:

> Dr. G. D. Kharat

Mobile: 9960369291

IQAC e-mail address: gdkharat@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879)

MHCOGN11023

1.4 Website address: http://www.accollegeyeola.com

Web-link of the AQAR: http://www.accollegeyeola.com /AQAR201718.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sr. .No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	71.60	2004	03/05/2004 to 02/05/2009
2	2nd Cycle	B+	2.67	2017	30/10/2017 to 29/10/2022
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC: DD/MM/YYYY   01/08/2004

1.7 **AQAR for the year** *(for example 2010-11)*   2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR_2010-11 submitted to NAAC on (292-17/10/2013)
    ii. AQAR _2011-12 submitted to NAAC on (343-11/11/2013)
    iii. AQAR _2012-13 submitted to NAAC on (393-20/12/2013)
    iv. AQAR _2013-14 submitted to NAAC on (318-17/12/2015)
    v. AQAR -2014-15 submitted to NAAC on (319-19/12/2015)
    vi. AQAR -2015-16 submitted to NAAC on (20/10/2016)
    vii. AQAR -2016-17 submitted to NAAC on (05/05/2017)

1.9 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ✓

Affiliated College   Yes ☑   No ☐

Constituent College   Yes ☐   No ☑

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☐   No ☑

 (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution: Co-education ☑   Men ☐   Women ☐

     Urban ☐   Rural ✓   Tribal ☐

Financial Status: Grant-in-aid ✓   UGC 2(f) ☑   12B ✓

     Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ✓   Science ☐   Commerce ✓   Law ☐   PEI (Phy.Edu) ☐

TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

Others   (Specify)   .   -

1.11 Name of the Affiliating University *(for the Colleges)*   SAVITRIBAI PHULE PUNE UNIVERSITY, PUNE – 7 (MS)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University

University with Potential for Excellence ☐ ----   UGC-CPE ☐ ----

DST Star Scheme ☐ --------

UGC-CE DST Star Scheme ☐ ----------

UGC-Special Assistance Programme   DST-FIST | ---- |

UGC-Innovative PG programmes | ----- | Any other (*Specify*) | ------ |

UGC-COP Programmes | ----- |

2. IQAC Composition and Activities

2.1No. of Teachers | 05 |

2.2No. of Administrative/Technical staff | 02 |

2.3No. of students | 01 |

2.4No. of Management representatives | 01 |

2.5No. of Alumni representatives | 01 |

2. 6No. of any other stakeholder and

Community representatives | 01 |

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | 01 |

2.9 Total No. of members | 13 |

2.10No. of IQAC meetings held | 04 |

2.11 No. of meetings with various stakeholders: No. | 04 | Faculty | 02 |

Non-Teaching Staff | 0 | Students | 02 | Alumni | | Others | 02 |

2.12Has IQAC received any funding from UGC during the year?   Yes | | No | ✓ |

If yes, mention the amount | - |

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 02 | International | | National | | State | 02 | Institution Level | |

(ii) Themes

1.	A Study of Co-relation between Languages, Literature and Translation
2.	Status & Prospectus of Research in Social Sciences

2.14 Significant Activities and contributions made by IQAC

- Upgraded library by subscription to e-journals.
- More avenues for students to engage in community services.
- Sensitizing students to ecological and environmental issues.
- Encouraging faculties for development programme such as Refresher and Orientation Courses.
- College development committee meeting held on a regular basis with members of the committee as a part of Academic Review activity.
- Seminars, conferences and invited talks arranged.
- Motivation to faculties for submission of Minor Research Project Proposals.
- Organization of Seminar & Sport Competitions.
- Encouragement for Ph. D. Research, Paper presentation and Publication.
- Prin. Dr. B. V. Game and Dr. Smt. Leena Pandhare have been approved as Research Guides of SPPU in the subjects of Marathi and English respectively.
- Encouraging faculties and student for the social cause.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year *

Sr. No.	Plan of Action	Achievements
1.	To organize Seminar	1. Departments of Languages and Social Sciences successfully organized State Level Seminars.
2.	MRP Proposals	2. 05 MRP Proposals submitted to SPPU, BCUD, Pune
3.	Submission of Annual Report	3. Annual Report submitted to SPPU, Pune
4.	Submission of AISHE Report	4. AISHE Report submitted
5.	Faculty - Student Social Activities	5. Faculties and Student contributed in the Shram-Dan Shibir
6.	Planning of Academic and Co-curricular Activities	6. Implementation of Academic activities and student participation in Co-curricular Activities
7.	Preparation of NAA Peer Team Visit	7. NAAC Peer Team Visited to the College on 22nd Sept. to 23rd Sept. 2017 for 2nd Cycle Assessment.

Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ✓ ☐

Management ✓   Syndicate ☐   Any other body ☐

Provide the details of the action taken

The College has established IQAC as per the guidelines of NAAC &direction of management. The IQAC implements various programs as per the guidelines of the NAAC & College Development Committee. IQAC promotes academic, research, social and environmental activities with the guidance of Management and as per the directives of NAAC. The AQAR 2017-18 placed before the College Development Committee and Management. Management satisfied with the AQAR 2017-18 and made recommendations for the successful implementation of various activities.

Action Taken Report

Sr. No.	Activity	Action Taken Report
1	Encouragement for Research Activities	Allocation of more resources to research activities
2	New Technology	New Software ERP implemented for the College activities.
3	Audit	Academic and Administrative Audit by External expert (AAA)
4	Social Responsibility	Faculties and students participated in the various social activities as per the plan.

Criterion – I
1. Curricular Aspects
1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02			
UG	09			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	11			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 (CBCS)
Trimester	-
Annual	09

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☑

   (On all aspects)

Mode of feedback: Online ☐ Manual ☑

Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Syllabus has been restructured as per the guidelines of UGC & SPPU.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent Faculty

Total	Asst. Professors	Associate Professors	Professors	Others
19	11	06	--	Principal – 01 Librarian - 01

2.2 No. of permanent faculty with Ph.D.   04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	01	-	-	-	-	-	01	-	01

2.4 No. of Guest and Visiting faculty and Temporary faculty   04   -   -

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	10	30
Presented papers	02	09	29
Resource Persons	-	-	04

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Use of ICT & LCD Projector & other audio visuals

2.7 Total No. of actual teaching days During this academic year   234

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Reforms as per the Savitribai Phule Pune University such as online filling of Exam Form, Bar Coding, Photocopy of Answer Sheet, Online Exam Sheet, Hall Ticket etc.

2.9No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

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2.10Average percentage of attendance of students

82%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Program	Total students appeared	Total Pass	Total Pass %	Dist.		I		Higher II		Second III		Pass	
				No.	%	No.	%	No.	%	No.	%	No.	%
BA	188	92	48.43	08	4.25	27	14.36	23	12.23	18	9.57	16	8.51
BCOM	147	74	50.48	11	7.48	25	17.00	15	10.20	13	8.84	08	5.44
MA	02	02	100.00	-	-	02	100.00	-	-	-	-	-	-
MCOM	44	42	95.45	19	45.23	20	47.61	-	-	03	7.14	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC encourages faculties for the use of ICT in teaching. It also encourages faculties to update their knowledge. IQAC inspects the departmental evaluation activities such as internal test, student projects, study tour & other educational reports.

2.13Initiativesundertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	01
UGC – Faculty Improvement Programme	-
HRD Programmes	-
Orientation Programmes	01
Faculty exchange Programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others (Short Term Course)	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	01	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> IQAC informs faculties about various development schemes & encourages them for the benefit such as Major & Minor projects, Paper presentation & publication, Seminar, Conference organization etc. IQAC encourages faculties for the Ph. D. & attending faculty development programmes.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	-	-	05
Outlay in Rs. Lakhs	-	-	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	25	01	-
Non-Peer Review Journals			
e-Journals	18	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range [-] Average [✓] h-index [-] Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects (Submitted 05 - Proposals)	-	BOD SPPU	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 1. No. of books published [-] With ISBN No. [-]

  Chapters in Edited Books [-]

ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

  UGC-SAP [-] CAS [-] DST-FIST [-]

  DPE [-] DBT Scheme/funds [-]

3.9 For colleges Autonomy [-] CPE DBT [-] Star Scheme [-]

  INSPIRE [-] CE [-] Any Other (specify) [-]

3.10 Revenue generated through consultancy [-]

3.11No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number	-	-	02	-	-
Sponsoring agencies	-		SPP University	-	-

3.12No. of faculty served as experts, chairpersons or resource persons

3.13No. of collaborations International [-] National [-] Any other [-]

3.14No. of linkages created during this year [01]

3.15 Total budget for research for current year in lakhs:

From funding agency [-]   From Management of University/College [-]

Total [-]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist.	College
02	-	-	01	02	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

[02]

[02]

3.19 No. of Ph.D. awarded by faculty from the Institution [-]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [-]   Project Fellows [-]   Any other [-]

3.21 No. of students Participated in NSS events:

University level [200]   State level [-]

National level [-]   International level [-]

3.22 No. of students participated in NCC events:

University level [ ]   State level [-]

National level [-]   International level [-]

3.23 No. Of Awards won in NSS:

University level   State level [-]   [-]

National level   International level [-]   [-]

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International | - |

3.25 No. of Extension activities organized

University forum   [   ]   College forum   [   ]

NCC   [   ]   NSS | 06 | Any other   [   ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Camp & related activities
- Participation of Principal, Faculties & Students in the campaign of Swachhata Abhiyan, Anti-Aids Rally
- Lecture series on social issues such as woman empowerment, National Integration etc.
- Felicitation of Sweeper Women and other downtrodden of the society.

Criterion – IV
4. Infrastructure and Learning Resources
4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	4.5 acres	-		
Class rooms	16	-		16
Laboratories	01	-		01
Seminar Halls	01	-		01
No. of important equipment's purchased ($\geq$ 1-0 Lakh) during the current year.	-	-		-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-		-
Others	-	-		-

4.2 Computerization of administration and library

Computers & Printers are provided to the each department. Record of administration is computerized & documented. Library Books Exchange through computerization. E-journals & e-library facility available in the college.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	12025	1642288	05	930	12030	1643218
Reference Books	10772	960230	03	1325	10775	961555
e-Books	-	-	-	-	-	-
Journals	52	26693	44	18689	44	18689
e-Journals	-	-	103000	-	-	-
e-resources N-List	103000	5750	-	5750	103000	5750
Digital Database	-	-	-	-	-	-
CD & Video	57	-	-	-	57	-
Others (specify)	-	-	-	-	-	-

4.4Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Dept.	Others
Existing	09	01	03		01	06	02	-
Added	03	-	-		-	03	-	-
Total	12	01	03		01	09	02	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer and internet facility is available to the faculties and student of the College.

4.6Amount spent on maintenance in lakhs :

i) ICT   61,380

ii)Campus Infrastructure and facilities   8,42,350

iii) Equipment   63,132

iv)Others   1,87970

                        Total :   11,54,832

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> 1. IQAC encourages student through publicity & guidance about scholarships, insurance facilities.
> 2. Counseling through various departments about placement & career development.
> 3. IQAC displays notices, clips of various facilities to the student through Board of Student Development.

5.2 Efforts made by the institution for tracking the progression

> Record of alumni / pass out students is being maintained by respective department and their progression is monitored.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1501	129	-	-

(b) No. of students outside the state

02

(c) No. of international students

-

Men   Women

No	%
874	53.62

No	%
756	46.38

Last Year 2016-17						This Year 2017-18					
Gen	SC	ST	OBC	Physically Challenged	Total	Gen	SC	ST	OBC	Physically Challenged	Total
785	153	41	541	-	1520	748	167	69	646	-	1630

Demand ratio 1: 80 (General) 1: 25(Special) Dropout: 5.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Guidance   Cell at college level for preparation of competitive examinations.

No. of students beneficiaries

60

5.5 No. of students qualified in these examinations

NET -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   MPSCUPSC   -   Others   10

5.6 Details of student counselling and career guidance

> Counselling and career guidance at college level by the faculties.

No. of students benefitted

| 60 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	60	-	-

5.8 Details of gender sensitization programmes

1. Lectures are conducted on gender equality by Women Grievances and Vishakha Committee.
2. Screening about prohibition of sexual harassment under the Nirbhay Kanya Scheme of Student Development Board.
3. Journals and Magazines about prevention of superstitions issued to the students.
4. Plays about anti-dowry campaign are performed in NSS Camp.
5. **Complaint** and **Suggestion Box** is maintained in the college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [   ]   National level [   ]   International level [-]

No. of students participated in cultural events

State/ University level [   ]   National level [-]   International level [-]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level [   ]   National level [-]   International level [-]

Cultural: State/ University level [   ]   National level [   ]   International level [-]

5.10 Scholarships and Financial Support

Particular	Number of students	Amount
Financial support from institution		
Financial support from government	581	9,97,680
Financial support from other sources (SPPU Scholarships)	46	2,88,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level [-] National level [-] International level [-]

Exhibition: State/ University level [-] National level [-] International level [-]

5.12 No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> BAHUJAN HITAY BAHUJAN SUKHAY
> EDUCATION FOR MASSES

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1 Curriculum Development

> Yes. Participation in Syllabus restructuring.

    6.3.2 Teaching and Learning

> Yes. Remedial Classes for weak students.

    6.3.3 Examination and Evaluation

> Yes. Implementation of new reforms of Examination

    6.3.4 Research and Development

> Yes. 04 faculties are pursuing Ph. D. Research. Faculties are engaged in publications of Books, Research Papers.

    6.3.5 Library, ICT and physical infrastructure / instrumentation

> Yes.

6.3.6 Human Resource Management

Functional   Staff Academy. ARC informs and encourages faculties in the participation of Refresher and Orientation courses.

6.3.7 Faculty and Staff recruitment

AS per the norms laid down by UGC & State Govt.

6.3.8 Industry Interaction / Collaboration

MoU with Kapase Paithani.

6.3.9 Admission of Students

As per Merit. Online admission process.

6.4 Welfare schemes for

Teaching	Staff Co-operative Credit Society
Non-teaching	Staff Co-operative Credit Society
Students	Student Welfare Schemes & various Scholarships

6.5 Total corpus fund generated   -

6.6 Whether annual financial audit has been done   Yes   ✓

6.7 Whether Academic and Administrative Audit (AAA)has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes   ✓

For PG Programmes   Yes   ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per the guidelines of the UGC University engaged in examination reforms as per the requirement.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University informs about the procedure & benefits of the autonomous colleges.

6.11 Activities and support from the Alumni Association

Alumni supports in each & every activity. Alumni are invited to participate in college events and activities.

6.12 Activities and support from the Parent – Teacher Association

Student Parent Meet & discussion on various student related issues.

6.13 Development programmes for support staff

Instructions & facility about e-governance

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree Plantation, Conservation &Cleanliness Programme

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Celebration of Women's Day and national importance Days for creating social responsibility and national integration.
- Blood Donation Camps with collaboration with Arpan Blood Bank, Yeola Dist – Nashik for consequently 5 years.
- Dress Code for the students.
- Effective implementation of various Student Development Schemes and Scholarships.
- Organization of state level seminars.
- Implementation of Choice Based Credit System of the SPP University for the PG Courses.
- Solar System for saving the energy.
- Importance to Academic enrichment and Research activities.

7.2 **Provide the Action Taken Report (ATR) based on the plan of action decided upon**

Sr. No.	Particular	Action Taken Report
1	Women's Day	Women's Day celebrated with felicitating sweepers and other self-reliable women of the society. National importance Days were celebrated with various activities.
2	Blood Donation Camp	20 students and 05 faculties donated blood in the camp.
3	Dress Code	Dress Code is the base of equality and part of discipline in the College.
4	Student Development Schemes and Scholarships	Nirbhay Kanya, Earn and Learn, Personality Development and Disaster Management Schemes implemented Successfully. 46students benefited of Rs. 2,88,000 the SPPU Scholarships.
5	State Level Seminar	Languages and Social Sciences Seminar organized successfully. Faculties and students participated in both the seminars.
6	Choice Based Credit System	Implementation of Choice Based Credit System for M. Com. and M. A. Economics.
7	Solar System	Installation of Solar System is in progress.
8	Academic enrichment and Research activities	46 Research papers published by the faculties in the reputed journals. 07 faculties are pursuing Ph. D. in the College. 02 faculties are Ph. D. Guides.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1. Effective implementation of Student Development Schemes.
>
> 2. Dress Code for the student.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> Environment awareness programs and lectures are arranged.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6. Any other relevant information the institution wishes to add. (For example SWOC Analysis)

Strength–
- Student's achievements in sport activities at University as well as National level.
- Research activities such as organization & attendance of Seminars, publication and Minor Research Projects etc.
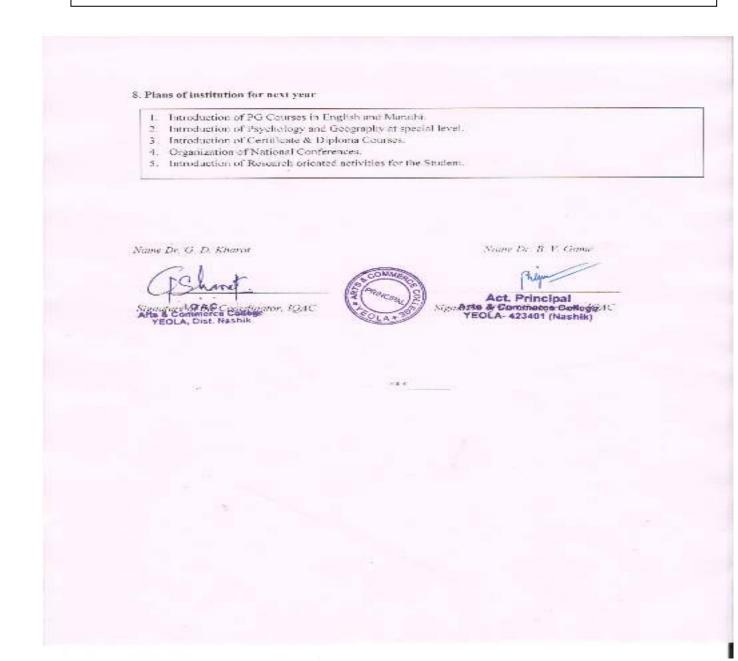
Weakness –
- Limitations due to rural area& downtrodden student.

Opportunity –
- Our college has an opportunity to get the benefits of RUSA and Skill Development Schemes.
- Collaborations with local Industries
- Contribution of alumni the College Development.

Challenges–
- To introduce more UG (Special) & PG Course.
- Competition from other institutions.

8. Plans of institution for next year

1. Introduction of PG Courses in English and Marathi.
2. Introduction of Psychology and Geography at special level.
3. Introduction of Certificate & Diploma Courses.
4. Organization of National Conferences.
5. Introduction of Research oriented activities for the Student.

Name Dr. G. D. Kharot

Signature IQAC Coordinator, IQAC
Arts & Commerce College
YEOLA, Dist. Nashik

Name Dr. B. V. Game

Act. Principal
Signature Arts & Commerce College, IQAC
YEOLA- 423401 (Nashik)

M. G. VIDYAMANDIR's
ARTS & COMMERCE COLLEGE YEOLA,
TAL – YEOLA, DIST- NASHIK
ACADEMIC CALENDER 2017-18

June 2017	Admission Process UG using ERP Software Weekly Meeting of Staff Counselling to the students about Admission Distribution of Workload Meeting of Student Welfare Committee Submission of Report of Yoga Day Programme to SPPU-BSD/UGC Preparation of Time- Table and discussion about academic planning and results Meeting of the faculty members for distribution of work load & submission of research proposal to BCUD, SPPU online Academic Planning, Evaluate results of UG Departmental meeting & workload distribution for UG Course Admission Process at P.G. by using ERP Software Discussion & Planning about NAAC Preparation Display Notice of Earn & Learn Scheme & Admission Weekly Meeting & Beginning of Teaching
July 2017	Regular Teaching as per time table Weekly Meeting LokneteVynkatrao Hiray Punyatithi Admission Process (PG) Workload allotment & Teaching as per the Time Table Earn & Learn Admission Process - publicity & Implementation Submission of Student Welfare Schemes Proposal to SPPU-BSW Submission of Proposal for Seminar/Workshop to UGC/BCUD Planning the Annual Budget of Gymkhana Dept. Teaching as per Time-table IQAC meeting Admission process for PG Information about Orientation/Refresher to Faculties Lecture on World Population Day Inauguration of Literary Association Discussion about Seminar Proposal of SPPU – BCUD Inauguration of Staff Academy
August 2017	Submission of Seminar proposals to SPPU LokmanyaTilak Punyatithi and Lokshahir Annabhau Sathe Jayanti Weekly & IQAC meeting Celebration Independence Day Inauguration of Social Sciences Forum Discussion about Major/Minor Projects of WRO - UGC NSS -Blood donation Camp Teaching as per Time-Table UG & PG Meeting of the HOD's with the Principal, Departmental Meetings Inauguration of Commerce Association Celebration of National Sport Day Bahishal Mandal - Lecture Series (Yashwantrao Chavhan Vyakhyanmala)

	Inauguration of Commerce Association
September 2017	Teaching as per Time-table Celebration of Teacher's Day Celebration of Hindi Divas Bahishaal Vyakhyan Mala Preparation of NAAC Peer Team Visit Meeting of the Staff with the Principal OZON Day Weekly Meeting
October 2017	Teaching as per Time-table Weekly Meeting Mahatma Gandhi Jayanti Sardar Vallabh Bhai Patel Jayanti Rashtriya Ekata Divas Meeting of staff regarding completion of syllabus at UG. & PG level IQAC Meeting Lecture of Staff Academy
DIWALI VACATION	
November 2017	Term End Exam. of FY/SY/TY BA/BCOM Karmveer Bhausaheb Hiray Punyatithi Pandit Neharu Jayanti – Bal Din Weekly Meeting Sanvidhan Divas MRP Proposals Mahatma Phule Smruti Din Weekly Meeting
December 2017	Teaching as per Time-table World Anti- Aids Day: 1st Dec. University Exam Meeting of the HODs with the Principal NSS Winter Camp Dr. Babasaheb Ambedkar MahaPariNirvan Din Sant Gadge Maharaj Punyatithi – Swachhata Abhiyan World Human Rights Day University Exam Teaching as per time table (UG & PG) Lecture of Staff Academy University Examination State Level Seminar Weekly Meeting
January 2018	Weekly Meeting Savitribai Phule Jayanti Online Proposals of SPPU Scholarships Swami Vivekanand Jayanti National Voter's Day LalBahadur Shastri Smruti Din Mahatma Gandhi Smruti Din Celebration of Republic Day Teaching as per Time-table Organization of Sanctioned Seminars/Conferences

	Implementation of BSD Schemes
February 2018	Teaching as per Time-table Organization of Bahishal Lecture Series Smt. Renukabai Hiray Death Anniversary Maharaja Sayajirao Gaikwad Punyatithi Celebration of SPP University Foundation Day Shivaji Maharaj Jayanti Marathi Raj Bhasha Divas Saint Gadge Maharaj Jayanti Annual Gathering and Prize Distribution Weekly Meeting
March 2018	Karmveer Bhausaheb Hiray Jayanti Maharaja Sayajirao Gaikwad Jayanti Inter-national Women's Day Savitribai Phule Smruti Din Teaching as per Time-table Meeting of the College regarding i) To take review of the Syllabus completion ii) Planning of extra periods if needed iii) Annual Exam F.Y.B.A./B.Com. IQAC Meeting Preparation of Seminar and Other Audit Weekly Meeting
April 2018	Preparation of M. G. Vidyamandir Convocation Programme World Health Day Mahatma Phule Jayanti Bharat Ratna Dr. Ambedkar Jayanti Saint Tukdoji Maharaj Jayanti Death Anniversary of Tatya Tope Loknete Vyankatrao Hiray Jayanti SP Pune University Examination Examination related work Weekly Meeting
May 2018	University Examination Celebration of Maharashtra Day and International Workers Day SUMMER VACATION

(Prin. Dr. Bhausaheb Game)

ANALYSIS OF STUDENT FEEDBACK REPORT 2017-18

Feedback was collected randomly from 150 students from UG and PG departments of the college after declaration of results of during the academic year 2017-18. The Feedback form was given to the undergraduate and postgraduate students. Students were encouraged to give their own feedback for the improvement of the teaching and learning process.

- The questionnaire in particular format was supplied to students.
- UG and PG Students of all departments gave their responses through filled questionnaire.
- After collection of all questionnaires the rating given by the students towards all questions were calculated in terms of percentage.
- Analysis reveals that the overall performance of the UG and PG teaching courses from all the departments is satisfactory.

Students Feedback Report: 2017-2018

Students overall rating to the UG and PG course are as follows.

Overall Feedback Analysis Report:

The Average performance was found ranging good to excellent in terms of score. But in few courses improvement is required by the faculties.

Analysis of Student Feedback on Teacher:

Sr. No.	Question	Excellent		Good		Satisfactory		Un satisfactory		Total	
		Qt.	%	Qt.	%	Qt.	%	Qt.	%	Qt.	%
1	Syllabus Content of each Course	93	62	45	30	09	6	03	2	150	100
2	Coverage of the Course Syllabus	79	52.66	52	34.66	17	11.33	02	1.33	150	100
3	Course Understanding	77	51.33	56	37.33	16	10.66	01	0.66	150	100
4	Applicability of the Syllabus	78	52	53	35.33	16	10.66	03	2	150	100
5	Learning values in terms of knowledge and skills	93	62	47	31.33	09	6	01	0.66	150	100
6	Clarity and relevance of Educational material	75	50	53	35.33	21	14	01	0.66	150	100
7	Library Facilities as a source material	76	50.66	55	36.66	15	10	05	3.33	150	100
8	Student Involvement in Class room Activities	85	56.66	52	34.66	11	7.33	02	1.33	150	100
9	Innovations in Teaching and Learning	83	55.33	55	36.66	12	8	00	0.0	150	100
10	Updating of Course Knowledge	81	54	57	38	11	7.33	01	1.66	150	100
	Overall Average %	**82**		**52.5**		**13.6**		**1.9**		**150**	100

(Prin. Dr. Bhausaheb Game)

BEST PRACTICES

1. Effective Implementation of Student Development Schemes

The Board of Student Development has been one of the active department in the academic year 2017-18.It has implemented various welfare schemes for the overall development of the students of our College. It has been a mediator to communicate various Central and State Government & other schemes to the students. At the same time it has availed information of various scholarships, insurance and other schemes to the students& encourages them for the benefit of such schemes. It has facilitated the participation of students in the intercollegiate and inter-University competitions. At the same time it provides Remedial coaching to the weaker students. It has availed financial support to the students in case of mishap. Thus it has contributed towards total personality development of the students.

Following schemes are implemented by the College under Board of Student Development

for the Academic Year 2017-18

❖ Karmaveer Bhaurao Patil Earn and Learn Scheme.

❖ Disaster Management Scheme.

❖ Nirbhay Kanya Scheme

❖ Personality Development Schemes for Girls students.

➢ **Karmaveer Bhaurao Patil Earn and Learn Scheme**

The scheme avails job opportunities to the poor and needy students in the College campus itself so that they may secure higher education without economic hurdle. The special feature of the scheme is that it supports students financially and facilitates earning while learning. The focus of the scheme is to enhance the dignity of labour and create work culture among the students. The major work was done in Library, Office and Examination section. Students made I-cards, book arrangement and numbering, data entry and processing, record keeping, scanning of exam and scholarship forms, office management also helped the respective departments in the organization of various seminars, conferences and competitions. Students were given access to the computers which motivated computer literacy and other vocational skills among the students.

▪ **Details of Ear& Learn Scheme :**

S.N.	Year	No. of students			Amount Earned
		M	**F**	**T**	
1	2010-2011	05	05	10	29,400
2	2011-2012	10	02	12	10,580
3	2012-2013	03	09	12	37,280
4	2013-2014	09	22	31	47,775
5	2014-2015	10	06	16	33,560
6	2015-2016	11	14	25	29,000
7	2016-2017	02	17	19	35040
8	2017-2018	06	13	19	32,428

> ### Special Guidance Scheme

The scheme is exclusively implemented for the first year students with the special focus on the development of the students so that their morale may boost up. 300 students participated in the scheme. Students from weaker section participated in the scheme to get the knowledge of difficult subjects.

> ### Nirbhay Kanya Abhiyan:

The scheme is exclusively implemented for the girl students with the special focus on the personality development of the students so that their morale may boost up. Workshop on Women Security, Cyber Literacy and Empowerment is the highlight of Nirbhay Kanya Abhiyan.

The importance of the female education and the need to make them fearless is the motive of this scheme. 680 Girl student participated in the abhiyan. Girl students get the information of the Indian Legal system with special focus on the laws for Hindu and Muslim women. Domestic violence and other problems faced by females discussed in the workshop. Special training of self-defence is given by the experts to the girls in the workshop. Guidance of stress management through PPT presentation by the experts is also the important part of **Nirbhay Kanya Abhiyan**workshop.

> ### Disaster Management Training:

The scheme is implemented for the youth so that they can handle various situations in crisis. This training helps them to prevent the disastrous devastation made by natural and manmade calamities. They are given the training how to minimize the devastation by implementing measures. The intention was to create awareness among students about pre & post disaster management.

> ### Savitribai Phule Pune University Scholarships

Savitribai Phule Pune University Scholarships avails various scholarships separately to the needy and meritorious student. Our college availed the benefit of these schemes to most of the student through information, guidance and implementation. SDO Prof. D. V. Sonawane and his team contributed under the guidance of Prin. B. V. Game.

Year 2016-2017- SPPU Scholarships

Name of Scholarship	No. of Benefitted Student	Amount to Each Student	Total Amount
KrantiJyoti Savitri Mata Scholarship	UG – 10 PG - 05	50000 50000	75,000
Economically Backward Scholarship	14	3000	42,000
Rajashri Shau Maharaj Scholarship	05	12000	60,000
Savitribai Phule Meritorious Student Scholarship	12	12000	1,44,000
Total	46	-	3,21,000

Year 2017-2018- SPPU Scholarships

Name of Scholarship	No. of Benefitted Student	Amount to Each Student	Total Amount
Kranti Jyoti Savitri Mata Scholarship	UG – 10 PG - 05	50000 50000	75,000
Economically Backward Scholarship	UG – 19 PG - 03	3000 6000	75000
Rajashri Shau Maharaj Scholarship	UG – 03 PG - 05	12000 18000	1,36000
Savitribai Phule Meritorious Student Scholarship	UG - 01	12000	12000
Total	46	-	2,88,000

Prof. D. V. Sonawane has been working as a Student Development Officer of the college since 2016-17. Prin. Dr. B.V. Game and the Vice Principal of the college, Prof. Shirish Nandurdikar extended their valued co-operation for all the activities conducted by the board.

2. Dress Code for the Student

- **Introduction**

Our College is situated in comparatively backward area of Nashik district. Most of the students are from rural area. Most of the Students are socially and economically backward. The College strictly applies dress code for achieving the objectives as per the plan. The College discipline committee is instrumental in the implementation of dress code.

- Dress code promotes discipline and suitable atmosphere which emphasizes academics and promotes good behaviour.
- Dress code encourages students to concentrate on study.
- Affordable to each family and it is helpful to create equity among student.
- Dress Code is helpful to social harmony without discrimination.
- Dress code is the medium of respectable appearance with self-respect and confidence.
- Dress Code maintains smooth functioning and it makes the students feel united.
- Dress Code increases the concentration level of the student.
- Dress code reduces the gap between rich and poor students.
- Dress Code saves the time.
- It is helpful to maintain order and identity of student.
- It is a symbol of being student.
- Dress code explains the difference between Teacher and student.

(Prin. Dr. Bhausaheb Game)